

**LONDON BOROUGH OF ENFIELD
FORWARD PLAN OF KEY DECISION LIST NO. 69
FOR THE PERIOD 1 NOVEMBER 2007 TO 28 FEBRUARY 2008**



Please note key decisions nos. 2272 – 2290 – those decisions that have been added since the publication of the last Forward Plan.

Decisions that are now to be made on an alternative date to that shown on the last Forward Plan are marked with an asterisk (*).

If you have any queries on this Forward Plan please contact Stephen Addison on Tel. No. 020 8379 4097 or at e-mail address Stephen.Addison@enfield.gov.uk.

Explanatory Notes

A 'key decision' within the Constitution of the London Borough of Enfield is defined as a proposal:

1. which involves expenditure/savings of £250,000 or above – this includes proposals phased over more than one year and match/grant aided funding, with a total of £250,000 or above; or
2. which has a significant impact on the local community in one or more wards.

The list will be updated regularly and published on a monthly basis. Copies of the Plan can be inspected at the Civic Centre and public libraries and are available on the Council's Website at democracy.enfield.gov.uk.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 1019 Allocation of Neighbourhood Renewal Funding.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 1st Nov 2007	Part 1	All Wards	Enfield Partners Panel – Meeting on 18 April 2006 LAA Statutory Officers Group – Meeting in May 2006 Councillor Lavender – Report and meeting in early May 2006	Director of Performance, Partnership & Policy Tel: 020 8379 4968 ann.pennell@enfield.gov.uk	Cabinet report on 26 April 06 requesting delegated authority for allocation Cabinet report - Enfield's Local Agreement, 8 February 2006 Cabinet report - Enfield's Local Public Service Agreement, 8 February 2006

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>* KD 1094 Bycullah Road Estate - Kitchen and Bathroom Renewals. Approval to accept a tender in respect of one contract covering kitchen and bathroom renewals and associated works to various properties on the Bycullah Road Estate including Bycullah Road – Flats, Chase Green Avenue, Elizabeth Avenue – Sheltered and Elizabeth Avenue – Houses to address non-decency. The scheme to be referred to as Bycullah Road Estate – kitchen and bathroom renewals.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 1st Nov 2007</p>	<p>Part 1</p>	<p>Highlands</p>	<p>Residents – meetings/open days with product samples / correspondence re proposals / info. packs / individual surveys by contractor prior to works commencing / feedback and satisfaction surveys on completion [June 05 to completion]. Community Housing Partnership – consultation at meetings / updates [Sept 04 to completion]. Resident Assns – advised of proposed works & updated at meetings. District Housing Office – consulted on proposals / updated at meetings / aid in consultation process [June 05 to completion].</p>	<p>Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk</p>	<p>Project Management Files</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2065 To approve the Borough-wide Characterization Study and the Criteria for the Designation of Conservation Areas.	Cabinet Member for Environment and Street Scene	Not before 1st Nov 2007	Part 1	All Wards	Conservation Advisory Group – Draft documents submitted to Members and member organisation for comment [Nov 2006 – Jan 2007] Planning Committee – Draft documents submitted to Members of the Committee for comment [Nov 2006 – Jan 2007]	Team Leader Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk	Draft Borough-wide Characterisation Study and draft Criteria for the Designation of Conservation Areas

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2099 Authority for the Comprehensive Development Initiative (CDI) Phase 1 to proceed, in accordance with Cabinet report dated 5 April 2006.	Cabinet Member for Housing	Not before 1st Nov 2007	Part 1	Enfield Lock; Turkey Street; Enfield Highway; Highlands; Jubilee; Lower Edmonton; Edmonton Green; Upper Edmonton; Southgate Green;	Local residents - consultation meetings in neighbourhoods [Feb 03 – Oct 04] Local residents - consultation connected with planning applications [Dec 04 – June 05]	Senior Project Manager Tel: 020 8379 3129 mike.plant@enfield.gov.uk	Cabinet Report No 193, 24.11.04 : Report back on CDI Phase 1 consultation Delegated decision 12.3.04: CDI Phase 1 - Award of preferred bidder status Cabinet Report No 155, 5.11.03: Disposal of CDI Phase 1 Sites Cabinet Report No 331, 26.4.06: Update on progress on CDI Phase 1
* KD 2119 Lift Modernisation Programme - Report on progress, and pre-tender estimate and selection of tenderers for phase 2.	Cabinet Member for Housing	Not before 1st Nov 2007	Part 2 (Para 3)	All Wards	Residents, FECA – Newsletters, open meetings [Feb 07 – Ongoing]	Project Manager Tel: 020 8379 4327 richard.quinton@enfield.gov.uk	Project Management Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>* KD 2130 Cuckoo Hall Lane Estate window renewal and external refurbishment works. Approval to accept a tender in respect of one contract covering renewal of windows, roofs, external and internal repairs and redecorations, communal lighting upgrade</p>	<p>Cabinet Member for Housing</p>	<p>Not before 1st Nov 2007</p>	<p>Part 1</p>	<p>Jubilee</p>	<p>Tenants – Scheme consulted & approved through the Eastern District Community Housing Partnership. Estate wide consultation through Steering Group and residents reps in line with the 'Framework for Residents Participation in Major Works Projects'. Leaseholders – in line with statutory requirements. Estate Officers – Advised of dwellings proposed to receive improvement and methodology behind selection. Updates on progress. [Nov 05 to completion of works and defects liability period]</p>	<p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files Construction Technical Services</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2139 Approval to the Fire Prevention Programme 2007/08.	Cabinet Member for Education, Children's Services, Director of Education, Children's Service & Leisure	Not before 1st Nov 2007	Part 1	All Wards		Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	None.
*KD 2152 Approval to work flexibly (acquisition and hand backs) with our various temporary accommodation schemes to reduce useage in line with the Government's 2010 TA reduction target. To agree additional funding to expand the Homefinder (Private Rent Deposit) scheme to meet TA reduction plan.	Cabinet Member for Housing	Not before 1st Nov 2007	Part 1	All Wards	N/A	Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	LBE Temporary Accommodation Reduction Plan

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>* KD 2153 Approval to tender and delegated authority to accept tender in respect of contract for Decent Homes Works within EN1 & EN2 - Package 1</p> <p>Approval to accept a tender in respect of one contract covering refurbishment works to Housing Stock to address non-decency as part of Enfield's Decent Homes Programme. The scheme to include works to kitchens and bathrooms, central heating and electrical updates, insulation and repair/renewal of external elements including roofs and doors and windows. Works to include some minor alterations to some of the properties including to layouts.</p>	Cabinet Member for Housing	Not before 1st Nov 2007	Part 1	Bush Hill Park; Chase; Grange; Highlands; Jubilee; Southbury; Town; Southgate; Turkey Street;	Residents (tenants & leaseholders) – Meetings/open days with product samples; correspondence; info. packs, individual surveys of properties by Contractor prior to works; satisfaction surveys on completion [Aug 07 to completion] Community Housing Partnership – Consultation at meetings and regularly updated [Aug 07 to completion] Resident Associations – Advised of proposed works and updated at meetings [Aug 07 to completion] District Housing Office – Consulted on proposed works and updated at regular meetings on progress and programme [Aug 07 to completion]	Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield	Project Management Files

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<p>* KD 2163 Approval to tender and delegated authority to accept tender in respect of contract for Decent Homes Works - Gordon Hill Area Scheme to address non-decency as part of Enfield's Decent Homes Programme. The scheme to include works to kitchens and bathrooms, central heating and electrical updates, insulation and repair/renewal of external elements including roofs and doors and windows. Works to include some minor alterations to some of the properties including to layouts.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 1st Nov 2007</p>	<p>Part 1</p>	<p>Turkey Street; Chase; Highlands; Town;</p>	<p>Residents (tenants & leaseholders) - Meetings/open days. Correspondence re works & programme. Info packs. Surveys of properties by contractor prior to works commencing. Satisfaction surveys on completion. Community Housing Partnership - Consultation undertaken at meetings & regularly updated. Resident Associations - Advised of proposed works & updated at meetings. District Housing Office - Consulted & updated at regular meetings on progress & programme. Aid in consultation process. [July 07 to Completion]</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield</p>	<p>Project Management Files</p>

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<p>* KD 2164 Approval to tender and delegated authority to accept tenders in respect of contract for Decent Homes Works - Southbury Area Scheme to address non-decency as part of Enfield's Decent Homes Programme. The scheme to include works to kitchens and bathrooms, central heating and electrical updates, insulation and repair/renewal of external elements including roofs and doors and windows. Works to include some minor alterations to some of the properties including to layouts.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 1st Nov 2007</p>	<p>Part 1</p>	<p>Bush Hill Park; Grange; Southbury;</p>	<p>Residents (tenants & leaseholders) - Meetings & open days. Correspondence re works & prog. Info packs prior to work. Surveys of properties by Contractor prior to works commencing. Satisfaction surveys on completion. Community Housing Partnership - Consultation at meetings & regularly updated. Resident Associations - Advised of proposed works & updated at meetings. District Housing Office - Consulted & updated at meetings on progress & programme. Aid in the consultation process. [July 07 to Completion]</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield</p>	<p>Project Management Files</p>

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* KD 2179 To agree the Heritage Lottery Fund management plan for Pymmes Park.	Cabinet Member for Environment and Street Scene	Not before 1st Nov 2007	Part 1	Edmonton Green	Friends of Jubilee Park - Copied content of management plan for comment [30 May – 15 June 2007]	Acting Assistant Director - Parks & Open Spaces Tel: 020 8379 3751 ray.brewer@enfield.gov.uk	Contract signed with Heritage Lottery Fund dated 26 January 2000
* KD 2195 Approval to the tender to for the rebuilding of the kitchen at Cuckoo Hall Primary School.	Cabinet Member for Education, Children's Services, Director of Education, Children's Service & Leisure	Not before 1st Nov 2007	Part 1 & 2 (para 3)	Jubilee		Buildings Development Officer Tel: 020 8379 3217 liz.cody@enfield.gov.uk	None.
*KD 2202 Restructure of Community Housing Services – Homeless Persons, Housing Advice, Housing Assessments and Reception functions to create a homelessness prevention service.	Director of Health & Adult Social Care	Not before 1st Nov 2007	Part 1	All Wards		Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2210 To agree the restructure of the Health and Adult Social Care Department.	Cabinet Member for Adult Social Services, Cabinet Member for Housing, Director of Health & Adult Social Care	Not before 1st Nov 2007	Part 1	Does Not Apply	N/A	Assistant Director Strategy and Resources Tel: 020 8379 5298 annie.callanan@enfi.eld.gov.uk	None.
* KD 2213 Allocation of Department of Health Grants (Adult Social Services) 2007/08 - Access and Systems Capacity Grant, Reimbursement Grant, Mental Health Grant, etc.	Cabinet Member for Adult Social Services	Not before 1st Nov 2007	Part 1	All Wards	N/A	Acting Head of Resources Tel: 020 8379 8167 helen.waring@enfi.eld.gov.uk	Local Authority Social Services Letter LASSL(2006)1 : Adults' Personal Social Services: Specific Revenue and Capital Grant Allocations for 2007-08

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2234 Extension of Care Management Contract at Honeysuckle House with Care UK to enable a full tendering exercise to be undertaken.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st Nov 2007	Part 2 (Para 3)	Does Not Apply	LBE officers – Meetings [Aug 04 – Aug 05] Service users & families – Written communication & meetings [Aug 05 – Aug 06] Current contractor – Meetings [July 05 – Aug 06]	Head of Service - Older People Services Tel: 020 8379 8031 steve.tall@enfield.gov.uk	<p>Reports 1323 & 1323a re awarding contract - Social Services Panel, 8/2/96</p> <p>Action taken under Delegated Authority Part 2 1999-2000 - 'Renewal of Care Management Contract', 2/8/99</p> <p>Portfolio Decision 17/12/02 - To receive Revenue Grant</p> <p>Report 322, Cabinet, 26/3/03 re option to extend care management agreement</p> <p>Operation decision 9/8/04 to extend the care management agreement to enable a future options appraisal to be undertaken</p> <p>Adults Social Services procurement files</p>

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*KD 2235 Award of contract for nursing care provision at Elizabeth Lodge.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st Nov 2007	Part 2 (Para 3)	Does Not Apply	Current Contractor – Meetings & written communication [2006 – 2007] Enfield PCT – Meetings & written communications [2005 – 2007] LBE officers – Meetings [2005 – 2007]	Head of Service - Older People Services Tel: 020 8379 8031 steve.tall@enfield.gov.uk	Delegated Authority Report, July 2007 Various letters with PCT

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<p>*KD 2237 Approval to scheme to be referred to as Elsinge Estate Window Renewals. Approval to accept a tender in respect of one contract covering renewal of Windows & Roofs to properties on the Elsinge Estate to address non-decency. Works to include window renewal, roof refurbishment/renewal and other works to the exterior of the properties.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 1st Nov 2007</p>	<p>Part 1</p>	<p>Turkey Street</p>	<p>Residents (tenants & leaseholders) – Meetings & open days, correspondence, information packs. Surveys of properties to be carried out by the Contractor prior to works commencing. Feedback & satisfaction surveys on completion of works. [Jan 06 to completion] Community Housing Partnership – Consultation at meetings & regularly updated [Oct 05 to completion] Resident Associations – Advised of proposed works & updated at meetings [Jan 06 to completion] District Housing Offices – Consulted & updated at regular meetings. Aid in consultation process. [Jan 06 to completion]</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield</p>	<p>Project Management Files</p>

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<p>KD 2253 To approve a borough –wide scheme for the replacement of the shower cubicles and to seek delegated authority to the Director of Performance, Partnership and Policy to accept tenders that do not exceed the pre-tender estimate by more than 5%.</p> <p>Projects to be reported individually against this key decision within an anticipated funding budget of £655,000 inclusive of fees and work costs.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 1st Nov 2007</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Residents – Letters, and individual direct consultation with the residents – Aug 07 – Autumn 07. Social Services at Home, Occupational Therapy Service – Direct Briefing – Sept 07 - Ongoing</p>	<p>Project Manager Tel: 020 8379 4319 paul.dawson@enfield.gov.uk</p>	<p>Housing Project Management Files</p> <p>Design Consultant Files</p>

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<p>KD 2254 To approve a programme of bathroom and associated works to Westcroft Close, John Adams Court, Len Warren House, Newstead House and William House.</p> <p>To seek delegated authority to the Director of Performance, Partnership and Policy to accept a tender that does not exceed the pre-tender estimate(s) by more than 5%.</p> <p>Projects to be reported individually against this key decision within an anticipated funding budget of £1.025M inclusive of fees and work costs.</p>	Cabinet Member for Housing	Not before 1st Nov 2007	Part 1	Turkey Street; Bowes; Edmonton Green; Lower Edmonton;	Residents – Letters – Aug 07 – autumn 07 Sheltered Housing Officers – Direct Briefing – Aug 07 - Ongoing	Project Manager Tel: 020 8379 4319 paul.dawson@enfield.gov.uk	Housing Project Management Files Design Consultant Files

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*KD 2261 Update on progress in developing a resident involvement strategy for Housing Landlord Services and to note the agreed action plan for delivering the strategy.	Cabinet Member for Housing	Not before 1st Nov 2007	Part 1	All Wards	Consultative Forum (Core group) – Special Meeting - TBC TPWP – Special Meeting - TBC Tenant and Leaseholder conference – Special Meeting – 18/10/2007	ALMO Project Team Tel: 020 8379 1543 kate.tordoff@enfield.gov.uk	Report to Cabinet 13th December 2006 – Housing Resident Involvement strategy Resident involvement strategy (vision and action plan)
KD 2267 The Report seeks the release of the sum of £872,000 of Local Authority Business Growth Incentive Scheme (LABGI) monies towards the promotion of the Council's Place Shaping agenda and an allocation as set out in the Appendix of the Report.	Director of Environment, Streetscene & Parks, Acting Director of Finance & Corporate Resources	Not before 1st Nov 2007	Part 1	All Wards	Internal - Written consultation – 20/8/07 – 14/9/07	Head of Traffic & Transportation Tel: 020 8379 3563 glyn.jones@enfield.gov.uk	Cabinet Report 18th July 2007 – “Place Shaping in Enfield – Future way forward”

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*KD 2268 Detail of scheme in the approved Local Authority funded Enabling programme	Cabinet Member for Housing	Not before 1st Nov 2007	Part 1	All Wards	Registered Social landlords - Housing Corporation Bidding Round 2006/8 & Settled Homes Initiative 2007/8 – Oct 2005 – Jan 2007	Enabling Officer Tel: 020 8379 4260 sarah.carter@enfield.gov.uk	Enabling Programme Files
KD 2275 Award tender for the purchase of 4 to 8 waste vehicles as per the Council's vehicle replacement programme.	Director of Environment, Streetscene & Parks	Not before 1st Nov 2007	Part 2 para 3	All Wards		Acting Section Manager - Fleet Services Tel: 020 8379 2182 karen.newport@enfield.gov.uk	Contract File
KD 2276 Award tender for the purchase or contract hire of 12 coaches as per the Council's vehicle replacement programme.	Director of Environment, Streetscene & Parks	Not before 1st Nov 2007	Part 2 para 3	All Wards		Acting Section Manager - Fleet Services Tel: 020 8379 2182 karen.newport@enfield.gov.uk	Contract File

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KD 2278 To authorise the purchase of Adults and Children's social care packages, which are in excess of £250,000 in value that have been approved in accordance with the Council's scheme of delegation	Director of Health & Adult Social Care	Not before 1st Nov 2007	Part 1	All Wards	Finance and Legal Services consultation on implications. Social Work Teams – report consultation [Ongoing]	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Assorted Operational Delegated Authority reports issued for approval as and when required
KD 2279 To write off miscellaneous debts considered irrecoverable by the Council.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 1st Nov 2007	Part 1	Does Not Apply	N/A	Assistant Head of Finance Tel: 020 8379 4213 stan.barker@enfield.gov.uk	None.

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KD 2280 To accept tenders and the award of contracts for the supply of either electricity or gas to civic buildings, procured through the service offered by either the Office of Government Commerce (OGC) consortium framework or the LASER (London Authorities South East Region) buying consortia.	Acting Director of Finance & Corporate Resources	Not before 1st Nov 2007	Part 1	All Wards	Schools - Letter to schools concerned .	Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk	None.
KD 2286 The introduction of a pilot Commercial Recycling Service for businesses in the borough in a selected area in April 2008.	Cabinet Member for Environment and Street Scene	Not before 1st Nov 2007	Part 1	All Wards	Requests from over 300 individual businesses in the borough	Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2287 Approval to the expansion of St Mary's RC Primary School to 2 forms of entry	Cabinet Member for Education, Children's Services, Director of Education, Children's Service & Leisure	Not before 1st Nov 2007	Part 1	Ponders End	Governors, staff, parents and pupils of St Mary's RC Primary School – Meetings – June 2007 – Ongoing Westminster Diocese Education Service – Meetings - June 2007 – Ongoing	Schools Organisation & Development Tel: 020 8379 3136 bob.ayton@enfield.gov.uk, Education Building Development Officer Tel: 020 8379 3222 sue.watson@enfield.gov.uk	Report to Primary Headteachers' Conference 6 June 2007
KD 2289 To approve the appointment of specialist consultants to design and develop the Heritage Lottery Fund bid for Forty Hall following tendering.	Leader	Not before 1st Nov 2007	Part 1 & 2 Para 3	Chase		Team Leader Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk	Tender documents held on file
KD 2290 Write off irrecoverable sums against warrants	Director of Environment, Streetscene & Parks	Not before 1st Nov 2007	Part 1	All Wards		Acting Head of Parking Services elena.dellafiora@enfield.gov.uk	None.

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<p>* KD 2222 Modernisation of services for older people with cognitive impairment. Cabinet on 18/1/07 gave permission to consult on the future of the Council's four residential homes for older people and to consider agreement for the future of the Honeysuckle House site where care is purchased to meet more specialist needs of older people with dementia and / or nursing care needs. This report advises Cabinet of the outcome of the consultation process and of the outcome of an options appraisal for the modernisation of services for older people with cognitive impairment.</p>	Council	7 Nov 2007	Part 1	All Wards	<p>Residents of residential homes for older people - Meetings with groups of residents and their families; presentation; feedback forms; letters; emails. Relatives of residents of residential homes for older people – As above. Staff of residential homes for older people - Meetings with staff; feedback forms; discussions with trades unions. Local NHS organisations - Presentation to older peoples partnership board; presentation to local capacity planning meeting; membership of project board/team. Local voluntary sector - As above plus presentation to specially convened meeting. [Feb – Jul 07]</p>	<p>Head of Service - Older People Services Tel: 020 8379 8031 steve.tall@enfield.gov.uk</p>	<p>Cabinet Report 18/01/07 on Modernising Dementia Services</p> <p>Modernising Dementia Services - Needs Analysis</p>

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KD 2263 Decision whether to approve LB Enfield's revision of the Licensing Policy as required under the Licensing Act 2003.	Council	7 Nov 2007	Part 1	All Wards	<p>Chief Officer of Police, The London Fire and Emergency Planning Authority, Bodies representing - local holders of premises licences, local holders of club premises certificates, local holders of personal licences, businesses and residents in the Council's area. British Transport Police, Enfield Crime and Disorder Reduction Partnership Board, Enfield Primary Care Trust, LBE Director's, LBE Alcohol Harm Reduction Board, Barnet and Chase Farm Hospitals Trust, Barnet, Enfield and Haringey Mental Health Trust, Enfield Drug Action Team, Neighbouring Authorities, Enfield Racial Equality Council, Public Transport Consultative Group. CONSULTATION (All Postal and Website) – 20/8/07 – 14/10/07.</p>	<p>Group Manager Tel: 020 8379 3680 sue.mcdaid@enfield.gov.uk, Licensing Officer mark.galvayne@enfield.gov.uk</p>	<p>Licensing Act 2003 Revised Guidance issued under section 182 of the Licensing Act 2003 and Guidance to licensing authorities and the police - June 2007</p>

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* KD 2142 To agree those issues necessary to enable the ALMO to go live following the funding announcement by Central Government eg. Section 27 agreement.	Cabinet	21 Nov 2007	Part 1	All Wards	Enfield Homes Shadow Board - Negotiations	Borough Secretary Tel: 020 8379 4094 john.austin@enfield.gov.uk	None.
*KD 2245 To agree the budget and scope of SAP / MSS / ESS projects. SAP is the name of the Council's computer system dealing with Finance, HR and Payroll. MSS stands for Manager's Self Service. ESS stands for Employee's Self Service. These are a new element of SAP for Enfield allowing Managers and Employees greater access to both enter and extract data.	Cabinet	21 Nov 2007	Part 1	All Wards	Internal consultation with user departments [July 07]	Head of Finance/Financial Reporting Tel: 020 8379 4710 john.jossa@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2249 The Making of 3 Compulsory Purchase Orders for Housing Purposes	Cabinet Council	21 Nov 2007 23 Jan 2008	Part 1	All Wards		Head of Private Sector Housing Standards Tel: 020 8379 3723 david.legg@enfield.gov.uk	<p>Enfield's Empty Property Strategy, agreed by Council on 26 March 1997. Enfield's Use Of Compulsory Powers report, 15 Oct 2003. Housing Act 1985, Housing Act 2004. Planning And Compulsory Purchase Act 2004. Local Authorities (Capital Finance) Regulations 1997. ODPM CPO Circular 06/2004.Acquisition of Land Act 1981. Putting Enfield First 2007/2010.</p> <p>Dpt for Communities and Local Government green paper Homes for the future: more affordable, more sustainable, July 2007. North London Sub-Region Empty Property Strategy 2006/08.Compulsory Purchase Orders For Empty Properties, North London Sub-Region, 11 Feb 2006.</p>

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KD 2269 Note the Council Improvement Plan quarterly monitoring report and consider the actions proposed to improve performance.	Cabinet	21 Nov 2007	Part 1	All Wards	N/A	Head of Corporate Policy Tel: 020 8379 3186 simon.tendeter@enfield.gov.uk	None.
KD 2272 Approval of the Corporate Asset Management Plan 2007 and Core Property Strategy	Cabinet	21 Nov 2007	Part 1	All Wards	Cabinet - Cabinet Report – 12/11/07 – 21/11/07. <u>Circulation of documentation and discussion</u> - Property Strategy Board -19/10/07 – 26/10/07. Asset Management Group – 25/9/07 – 3/10/07. FCR – Departmental Management Team – 24/9/07 – 3/10/07. Property Services Management Team – 24/9/07 – 5/10/07	Head of Policy, Performance & Client Management Tel: 020 8379 1612 joe.keys@enfield.gov.uk	Corporate Asset Management Plan 2007 Core Property Strategy

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2273 To agree a Corporate Debt Management Policy.	Cabinet	21 Nov 2007	Part 1	All Wards	Other council departments - Drafts circulated and meeting with key managers held - 13/09/07 - 15/10/07	Assistant Head of Finance Tel: 020 8379 4213 stan.barker@enfield.gov.uk	None.
KD 2274 To approve proposals relating to the planned disposal of 1-61 Highmead and 68-90 Fore Street, London N18.	Cabinet	21 Nov 2007	Part 1 & 2 Para 3	Upper Edmonton	Residents of the blocks - Public meetings, newsletters, letters, one to one meetings, formal invitation of observations on Cabinet reports – 2002 - Late 2007 (projected) Shop tenants - Letters, one to one discussions and meetings, formal invitation of observations on Cabinet reports – 2005 - 2007 (projected)	Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2281 Capital Monitoring & Prudential Indicator Report second quarter.</p> <p>Approval of the capital monitoring position at the end of September 2007 and actions needed in order to remain within the approved budget.</p>	Cabinet	21 Nov 2007	Part 1	All Wards		<p>Capital Accountant Tel: 020 8379 4726 eddie.beaton@enfield.gov.uk</p>	Monitoring returns from service groups and supporting working papers.
<p>KD 2282 September 2007 Revenue Monitoring Report.</p> <p>Approval of the revenue monitoring position at the end of September 2007 and actions needed in order to remain within the approved budget.</p>	Cabinet	21 Nov 2007	Part 1	All Wards		<p>Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk</p>	Monthly monitoring returns from service groups and supporting working papers.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2071 To approve the Enfield Town Area Action Plan Preferred Options report for the first formal stage of public consultation.	Local Development Framework Cabinet Sub-Committee	28 Nov 2007	Part 1	Town; Grange; Southbury; Highlands;	As set out in the Statement of Community Involvement – Preparation of the Enfield Town Area Action Plan will involve public consultation as set out in the Council's Statement of Community Involvement for the LDF, adopted June 2006 [March – April 2007]	Team Leader - Planning Policy Tel: 020 8379 3881 joanne.woodward@enfield.gov.uk	London Borough of Enfield Local Development Scheme (2005) London Borough of Enfield Statement of Community Involvement (2006)

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2072 To approve the Core Strategy Preferred Options Report for the first formal stage of public consultation.</p> <p>The Planning and Compulsory Purchase Act (2004) requires the Council to replace its Unitary Development Plan with a Local Development Framework (LDF). The Local Development Scheme (LDS) sets out the programme for LDF and includes the commitment to prepare a Core Strategy. This will set out the vision for the future development of the Borough until 2017 and the core policies for delivering this vision.</p>	<p>Local Development Cabinet Sub-Committee</p>	<p>28 Nov 2007</p>	<p>Part 1</p>	<p>All Wards</p>	<p>As set out in the Statement of Community Involvement – Preparation of the Core Strategy Preferred Options will involve public consultation which will be undertaken in line with the Council's Statement of Community Involvement for the LDF, adopted June 2006 [March – April 2007]</p>	<p>Team Leader - Planning Policy Tel: 020 8379 3881 joanne.woodward@enfield.gov.uk</p>	<p>London Borough of Enfield Local Development Scheme (2005)</p> <p>London Borough of Enfield Statement of Community Involvement (2006)</p>
<p>*KD 2255 Approval to the terms of the settlement with Equion, the Council's PFI provider on outstanding contract issues.</p>	<p>Cabinet Member for Education, Children's Services</p>	<p>Not before 3rd Dec 2007</p>	<p>Part 1 & 2 Para 3</p>	<p>Bowes; Haselbury; Turkey Street;</p>	<p>Headteachers and Governors of Starks Field Primary and Tottenhall Infants Schools. The Principal and Governors of Lea Valley High School - Meetings with Schools.</p>	<p>Assistant Director Resources Tel: 020 8379 4928 jennifer.hill@enfield.gov.uk</p>	<p>Reports to Capital Programme Board</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2288 Approval to the expansion of various primary schools from 2008/09 onwards to meet the need for additional pupil places.	Cabinet Member for Education, Children's Services, Director of Education, Children's Service & Leisure	Not before 3rd Dec 2007	Part 1	All Wards	Governors, staff, parents and pupils of various primary schools across the Borough – Meetings – June 2007 - Ongoing	Schools Organisation & Development Tel: 020 8379 3136 bob.ayton@enfield.gov.uk	Report to Primary Headteachers' Conference 6 June 2007
* KD 2127 To approve amendment to existing Section 31 Agreement with Enfield Primary Care Trust (EPCT) to establish an Integrated Community Learning Difficulties service.	Cabinet	12 Dec 2007	Part 1	All Wards	Learning Difficulties Partnership Board – Partnership Board Meeting [April 2006 – 5 Feb 07]	Programme Director Health & Social Care Integration Tel: 020 8379 3950 robert.lee@enfield.gov.uk	Minutes and working papers of the Learning Difficulties Partnership Board and the Learning Difficulties Integration Steering Group and Subgroups
KD 2283 October 2007 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of October 2007 and actions needed in order to remain within the approved budget.	Cabinet	12 Dec 2007	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monitoring returns from service groups and supporting working papers.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2203 Creation of a framework of accommodation suppliers to meet the Council Statutory duties towards homeless households	Director of Health & Adult Social Care	Not before 1st Jan 2008	Part 1	Bowes		Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan
KD 2264 To set the Council Tax base for 08/09	Audit Committee	16 Jan 2008	Part 1	All Wards		Head of Collection Services Tel: 020 8379 4778 geoff.waterton@enfield.gov.uk	None.
KD 2262 To award a contract for Bulk Mailing Services on behalf of Enfield Council For the period 15th Feb 2008 – 30th September 2011	Cabinet	17 Jan 2008	Part 1	All Wards		Benefits Operations Manager Tel: 020 8379 4924 colin.bullworthy@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2284 November 2007 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of November 2007 and actions needed in order to remain within the approved budget.	Cabinet	17 Jan 2008	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers.
KD 2277 To decide on the employer's contribution rate (included in the Funding Strategy Statement- FSS) following the 2007 valuation of the Enfield Pension Fund.	Cabinet	6 Feb 2008	Part 1	All Wards	Admitted bodies and statutory bodies - Draft FSS put out for consultation with relevant stakeholders - November 07 - January 08	Assistant Head of Finance Tel: 020 8379 4730 paul.reddaway@enfield.gov.uk	The 2007 Pension Fund valuation statement produced by the Council's actuaries Funding Strategy Statement (FSS) Pension Fund Board recommendation on the employers' contribution